



Gina L. DeRossi
Register of Probate

Commonwealth of Massachusetts
Bristol County Probate & Family Court

40 Broadway, Suite 240
Taunton, MA 02780-3209

RESEARCH REQUEST POLICY

Effective Immediately:

- A maximum of three (3) files will be pulled per customer, per day unless a written request has been submitted
- Written requests for more than three (3) files must be submitted in writing. Such requests may be submitted by fax, email, or in person at the Taunton Registry (please place written request in bin on research counter). A '*Research Request Form*' is available for your convenience
- There is a strict limit of 10 files per customer, per day when submitting a written request
- Written requests received by 3 PM will be available for viewing the following business day. At the end of the following business day all files will be returned to the file room
- A new written request will be required to view any files which have been returned.
- Files held in Archives (off site location) will require a separate Archive Request form. Such files generally take 2-3 weeks to arrive at the Registry Office
- Emergency requests to view additional files will be considered on a case-by-case basis
- Tables are available in the lobby for viewing requested files. There is a \$1.00 charge per page for copies made by Registry staff. Copies machines are available in the lobby for your convenience at a rate of 50¢ per page
- Please provide the following information when requesting files:
 - Your name, phone number, email, the date of request
 - Case Name, docket #, and date

Written Requests for Files May be Submitted By:

FAX: (508) 977-6087

EMAIL: info@bristolcountyprobate.com

In Person at the Taunton Registry Office